



PORT AUTONOME DE KRIBI

PORT AUTHORITY OF KRIBI

NATIONAL OPEN CALL FOR TENDERS No 028=/AONO/PAK/CIPM/2024 OF 07 AOUT 2024 FOR THE PROJECT MANAGEMENT TO UPDATE THE PORT INFORMATION SYSTEM OF THE PORT AUTHORITY OF KRIBI

Funding: Budget of the Port Authority of Kribi. 2024 financial year and following.

1. PURPOSE OF THE CALL FOR TENDERS

The General Manager of the Port Authority of Kribi, contracting authority, hereby launches a call for tenders for the project management to update the Port Information System of the Port Authority of Kribi.

2. NATURE OF SERVICES

The services entrusted to the service provider shall include the following tasks:

- Checking the completeness of the development of all the functionalities selected for updates, in accordance with the tickets created by PAK on the dedicated platform;
- Checking that unit, integration and non-regression tests have been carried out effectively and correctly;
- Assistance with version management;
- Knowledge transfer control
- Quality control of acceptance methodologies;
- Defining and develop the test plan, test sets and test scenarios to check compliance and correct operation of components (compliance with functional specifications, consistency of results, appropriateness of error messages, etc.).
- Defining the processes for enhancing and managing the test base, with any associated tools;
- Checking the definition and execution of load, robustness, performance and security tests;
- Checking compliance with standards and quality;
- Checking documentation updates (analysis and design reports, administration guide, developer guide and user guide);
- Source code quality control.

The nature of these services is detailed in the Terms of Reference

3. DELIVERY TIME

The delivery time provided by the Project Owner shall be twelve (12) months.



4. ALLOTMENT

This Call for Tenders shall not be divided.

5. PROVISIONAL COST

The provisional cost of the operation at the end of the preliminary studies is forty-five million (45,000,000) FCFA all tax inclusive.

6. PARTICIPATION AND ORIGIN

This Call for Tenders shall be open to all companies under Cameroonian law specialised in this type of service.

7. FUNDING

Services covered by this Call for Tenders shall be funded by the Budget of the Port Authority of Kribi, 2024 Financial Year

Task 5111001 : development, integration, and maintenance of applications and software"
Line 5116003-224800 : other works

8. BID BOND

Bids must be accompanied by a bid bond issued by a first-rate banking institution approved by the Minister in charge of finance (see Document 11 in the Tender File) and amounting to nine hundred thousand (900,000) CFAF to be automatically released no later than 30 days after the expiry of the validity of the tenders

9. CONSULTATION OF THE TENDER FILE

The file can be consulted during working hours at the Public Contracts Division located at the ground floor of the PAK 2-storey building next MEAO Building in Kribi, Tel.: (237) 222 46 21 00 Fax: (237) 222 46 21 04, P.O.Box: 203 Kribi, email: contact@pak.cm upon publication of this Call for Tenders.

10. ACQUISITION OF THE TENDER FILE

The file can be collected during working hours at the Public Contracts Division located at the ground floor of the PAK 2-storey building next MFAO Building, Tel : (237) 222 46 21 00 Fax: (237) 222 46 21 04, P.O.Box: 203 Kribi, email: contact@pak.cm upon presentation of a deposit receipt of a non-refundable amount of fifty thousand (50,000) CFAF in the special account CAS-ARMP No.33598860001 94 of the Public Contracts Regulatory Agency (ARMP) opened in this regard at BICEC

The copy of the receipt shall be submitted when collecting the Tender File



11. SUBMISSION OF BIDS

Each bid drafted in English or French in seven (7) copies among which one (1) and six (6) copies marked as such must be submitted at the Public Contracts Division no later than 16 SEPT 2024 at 12 PM prompt. It shall have the following mention:

Public Contracts Division located at the ground floor of the PAK 2-storey building next MEAO Building in Kribi, Tel.: (237) 222 46 21 00 Fax: (237) 222 46 21 04, P.O.Box: 203 Kribi, email: contact@pak.cm.

In addition, the information in the financial file listed above (price sub-details, unit price list, cost estimate) will be provided on a USB key

They shall bear the following mention:

NATIONAL OPEN CALL FOR TENDERS No 028 /AONO/PAK/CIPM/2024 OF 07 AOUT 2024 FOR THE PROJECT MANAGEMENT TO UPDATE THE PORT INFORMATION SYSTEM OF THE PORT AUTHORITY OF KRIBI

« TO BE OPENED ONLY DURING THE BID-OPENING SESSION »».

12. ADMISSIBILITY OF BIDS

Under penalty of rejection, administrative documents required must be provided in originals or copies certified by the issuing institution or the competent administrative authority in accordance with the provisions of the Specific Rules of the Call for Tenders.

They must have been issued less than three (3) months before the original date of submission of bids or after the signing date of the Tender File.

Any incomplete bid as per the requirements of the Tender File shall be declared inadmissible. In particular the absence of a bid bond issued by a first-rate banking institution approved by the Minister in charge of finance.

13. OPENING OF BIDS

The opening of bids shall take place in two stages.

The opening of administrative and technical files shall first take place, followed by the financial files of the bidders who shall have obtained the minimum technical score required.



The opening of administrative and technical files shall take place at 16 SEPT 2024 1 p.m. by the Internal Procurement Committee of the Port Authority of Kribi in the Conference Room on the 2nd floor of the PAK 2-storey building in Kribi.

Bidders or their duly mandated representatives shall attend this bid-opening session. The financial bids will be analysed at the end of the technical analysis and will only concern those bidders who shall have obtained a minimum score of 80/100 marks.

14. EVALUATION CRITERIA

A. Eliminary criteria

1) Insuffisant number of copies (less than 7)

2) Administrative File

- Incomplete administrative file;
- Non-compliant administrative document after the 48-hour deadline provided by the Internal Procurement Committee;
- False statement or forged document.
- Presence of financial offer information

3) Dossier technique

- False statement or forged document;
- Non-acceptance of the contract requirements (No Terms of Reference (TOR), Special Administrative Specifications (CCAP), declaration of commitment to comply with the social and environmental clauses and Integrity Charter not initialled on each page, not signed, not stamped and not dated by the bidder on the last page);
- Presence of financial offer information
- Technical score below 80 points/100.

4) Dossier financier

- No quantified unit price;
- No sub-details on quantified unit prices.



B. Key criteria

N°	Evaluation criteria	Marks
01	Bidder's references in providing similar services	15
02	Financing capacity	5
03	Methodology: workplan, understanding of the mission, knowledge of the site and technical suggestions	25
04	Qualification and experience of key staff assigned to carry out the mission	47
05	Logistic resources allotted to the mission	8
Total assessment score		100

15. SELECTION METHOD

The method used to select the services provider shall be based on quality and cost in accordance with the provisions of the Specific Regulations of the Call for Tenders, namely:

The respective weights assigned to the technical and financial bids are:

Weight of the technical bid (T) = 80%

Weight of the financial bid (F) = 20%

The overall score (Ng) of a bid is obtained by weighting the technical score (Nt) by the weight of the technical bid (T) and the financial score (Nf) by the weight of the financial bid (F) according to the following formula: $Ng = (Nt \times T + Nf \times F)$.

The bid with the highest overall score (Ng) shall be ranked as the "best bid". The other bids shall be ranked in descending order of overall scores.

16. AWARD

The contract shall be awarded to the bidder meeting the required technical and financial capacities, with the most competitive bid.

17. VALIDITY OF BIDS

Bidders shall be bound by their tenders for ninety (90) days with effect from the tender submission deadline.



18. ADDITIONNAL INFORMATION

Additional information shall be obtained during working hours at the following address:

Public Contracts Division, ground floor of the PAK 2-storey building next to MEAO building in Kribi, Tel.: (237) 222 46 21 00 Fax: (237) 222 46 21 04, P.O.Box: 203 Kribi, email: contact@pak.cm.

Kribi, 07 AOUT 2024

THE GENERAL MANAGER OF THE PORT AUTHORITY OF KRIBI
PROJECT OWNER

Copy to:

- PCA/PAK
- DG/ARMP
- PCIPM/PAK
- CHRONO
- RECORDS
- BILLBOARD.



Patrice Melom