



**NATIONAL OPEN CALL FOR TENDERS No. 079/AONO/PAK/CIPM/2024 OF 30 AVR 2024 TO RECRUIT A TECHNICAL DESIGN OFFICE TO CARRY OUT A STUDY FOR MEDIUM VOLTAGE (MT) AND LOW VOLTAGE (BT) ELECTRICITY DISTRIBUTION AT THE PORT AUTHORITY OF KRIBI.**

**Funding: Budget of the Port Authority of Kribi, 2024 FY.**

### **1. PURPOSE OF THE CALL FOR TENDERS**

The General Manager of the Port Authority of Kribi, Project Owner, hereby launches a Call for Tenders to recruit a technical design office to carry out a study for medium voltage (MT) and low voltage (BT) electricity distribution in the Port Authority of Kribi.

### **2. NATURE OF SERVICES**

Services assigned to the Consultant shall comprise the following tasks:

- Carrying out an inventory of current and short-term energy distribution infrastructures in the study area and identify any potential improvements ;
- Defining the main features and standardised functionalities of the archive conservation infrastructure ;
- Proposing a general layout for the underground MV electrical network conduits to facilitate electricity connections to existing and future plants, based on : the characteristics of the structures expected in the power supply study and those already in place, the availability of rights of way and corridors, and the spatial occupation of the study area by the leaseholders;
- Determining a saturation point for current networks and propose a migration method for current connections ;
- Drawing up draft tender documents for the construction of such pipelines.

**Services shall be defined in detail in the Terms of Reference.**

### **3. PROVISIONAL EXECUTION TIME**

The maximum time provided for by the Project Owner to carry out the services shall be **3 months**.

### **4. ALLOTMENT**

This Call for Tenders shall not be divided.

### **5. PROVISIONAL COST**

The estimated cost of the operation at the end of the preliminary studies is **fifty million (50,000,000) CFA francs, including VAT.**



## 6. PARTICIPATION AND ORIGIN

This Call for Tenders is open to all technical design offices incorporated under Cameroonian law.

## 7. FUNDING

Services covered by this Call for Tenders shall be funded by the **PAK BUDGET, 2024 FY**, and allocated as follows:

**Task 5116003:** refurbishment of electrical networks

**Ligne 5116003-224800:** other works.

## 8. BID BOND

Bids must be accompanied by a bid bond issued by a financial institution or a first-rate banking institution approved by the Minister in charge of finance (see Document 11 in the Tender File) to be automatically released no later than 30 days after the expiry of the validity of the tenders and amounting to one million (1,000,000) CFAF all tax inclusive.

## 9. CONSULTATION OF THE TENDER FILE

The file can be consulted during working hours at the Public Contracts Division located at the ground floor of the PAK 2-storey building next MEAO Building, Tel.: (237) 222 46 21 00 Fax: (237) 222 46 21 04, P.O.Box: 203 Kribi, email: contact@pak.cm upon publication of this Call for Tenders.

## 10. ACQUISITION OF THE TENDER FILE

The tender file can be collected during opening hours at the PAK Public Contracts Division, on the ground floor of the new PAK 2-storey building next to MEAO Building, Tel.: (237) 222 46 21 00, Fax: (237) 222 46 21 04, P.O.Box: 203 Kribi, email: contact@pak.cm or cipm@pak.cm upon publication of this Call for Tenders and presentation of deposit receipt of a non-refundable amount of **one hundred thousand (100,000) CFAF** in the special account CAS-ARMP n°33598860001 94 of the Public Contracts Regulatory Agency (ARMP) opened in this regard at BICEC.

The copy of the receipt shall be submitted when submitting bids at the Public Contracts Division.

## 11. SUBMISSION OF BIDS

Each bid drafted in French or English in seven (7) copies among which one (1) original and six (6) copies marked as such must be received in hard copy no later than on **04 JUN 2024** at 12 p.m. prompt, local time at the following address:

*PAK Public Contracts Division, on the ground floor of the new PAK 2-storey building next to MEAO Building Kribi, Tel.: (237) 222 46 21 00 Fax: (237) 222 46 21 04, P.O.Box: 203 Kribi, e-mail: contact@pak.cm.*



In addition, information pertaining to the financial file listed above (price sub-detail, unit price lists, quantities and cost estimates) must be submitted in a USB key.

Each bid shall bear the following mention:

**"NATIONAL OPEN CALL FOR TENDERS No. 019/AONO/PAK/CIPM/2024 OF 30 AVR 2024 TO RECRUIT A TECHNICAL DESIGN OFFICE TO CARRY OUT A STUDY FOR MEDIUM VOLTAGE (MT) AND LOW VOLTAGE (BT) ELECTRICITY DISTRIBUTION AT THE PORT AUTHORITY OKRIBI."**

**"TO BE OPENED ONLY DURING THE BID-OPENING SESSION."**

## **12. ADMISSIBILITY OF BIDS**

Under penalty of rejection, administrative documents required must be provided in originals or copies certified by the issuing institution or the competent administrative authority in accordance with the provisions of the Specific Rules of the Call for Tenders.

They must have been issued less than three (3) months before the original date of submission of bids or after the signing date of the Call for Tenders.

Any incomplete bid as per the requirements of the Tender File shall be declared inadmissible, namely for the lack of a bid bond issued by a financial institution or a first-class bank approved by the Ministry of Finance.

## **13. OPENING OF BIDS**

The opening of bids shall take place in two stages.

Administrative and technical files shall be opened first, followed by the opening of the financial bids of bidders with the minimum required technical score.

The opening of administrative and technical files shall take place on 04 JUN 2024 at 1 p.m. by the Internal Procurement Committee of the Port Authority of Kribi in the Conference Room of the PAK 2-storey building in Kribi.

Bidders or their duly mandated representatives shall attend this bid-opening session.

Financial bids shall be opened after the technical analysis only for bidders with the minimum score of 80/100.



## 14. EVALUATION CRITERIA

### A. Eliminary criteria

- 1) **Insufficient number of copies (less than 7 copies)**
- 2) **Administrative file**
  - Incomplete administrative file ;
  - Non-compliant administrative document after the 48-hour deadline provided by the Internal Procurement Committee ;
  - False statement or forged document.
  - Financial information found in the administrative file.
- 3) **Technical file**
  - False statement or forged document ;
  - Financial information found in the technical file;
  - Technical score below 80/1000.
- 4) **Financial file**
  - No quantified unit price ;
  - No sub-details on quantified unit prices.

### B. Key Criteria

No.	Evaluation criteria	Points
1	Bidder's references in providing similar services	15
2	Financing capacity	5
3	Methodology: work plan, understanding of the mission, site knowledge and technical suggestions	25
4	Qualifications and skills of key personnel assigned to the project	47
5	Logistic resources allocated to the mission	8
<b>Total file evaluation score</b>		<b>100</b>

## 15. SELECTION METHOD

The method used to select the services provider shall be based on quality and cost in accordance with the provisions of the Specific Regulations of the Call for Tenders, namely:

The respective weights assigned to the technical and financial bids are:

Weight of the technical bid (T) = 80%.

Weight of the financial bid (F) = 20%.



The overall score (Ng) of a bid is obtained by weighting the technical score (Nt) by the weight of the technical bid (T) and the financial score (Nf) by the weight of the financial bid (F) according to the following formula:  $Ng = (Nt \times T + Nf \times F)$ .

The bid with the highest overall score (Ng) shall be ranked as the "best bid". The other bids shall be ranked in descending order of overall scores.

## 16. AWARD

The contract shall be awarded to the bidder with the most competitive bid technically and financially.

## 17. VALIDITY OF BIDS

Bidders shall be bound by their tenders for ninety (90) days with effect from the tender submission deadline.

## 18. ADDITIONAL INFORMATION

Additional information shall be obtained during working hours at the following address:

HEAD Office of the Port Authority of Kribi in Kribi, Public Contracts Division, ground floor of the PAK 2-storey building, next to MEAO Building, tel.: (237) 233 431 610, P.O.Box: 203 Kribi, e-mail: [contact@pak.cm](mailto:contact@pak.cm).

Kribi, 30 AVR 2024

The General Manager of the Port Authority of Kribi  
Project Owner

**Copy to:**

- PCA/PAK
- DG/ARMP
- PCIPM
- CHRONO
- RECORDS
- BILLBOARD



*Patrice Melom*