



INTERNATIONAL OPEN CALL FOR TENDERS No **004**./AO10/PAK/CIPM/2025 OF  
**21 FEB. 2025** TO SUPPLY PERSONAL PROTECTIVE EQUIPMENT.

FUNDING: Budget of the Port Authority of Kribi. 2025, 2026 and 2027 FYs.

1. PURPOSE OF THE CALL FOR TENDERS

The General Manager of the Port Authority of Kribi, Project Owner, hereby launches a Call for Tenders to supply firefighting equipment (personal protective equipment) for naval fire officers.

2. NATURE OF SERVICES

Services shall consist of supplying personal protective firefighting equipment for the PAK naval fire officers with the Delivery Duty Paid (DDP) incoterm.  
Details on supplies shall be provided in the Supply Description.

3. PART/ALLOTMENT

This Call for Tenders shall not be divided.

4. PROVISIONAL COST

The provisional cost after prior studies is sixty-four million one hundred and twenty-six thousand six hundred and ninety (64,126,690) CFAF all tax inclusive.

5. PROVISIONNAL EXECUTION TIME AND PLACE OF DELIVERY

The maximum execution time provided for by the Project Owner to provide the services covered by this Call for Tenders shall be six (6) months.

This period shall run from the date of notification of the service order to start work.

The place of delivery shall be the site of the Port Authority of Kribi in Kribi following the 2022 incoterm Delivery Duty Paid (DDP).

6. PARTICIPATION AND ORIGIN

This Call for Tenders is open to national and international companies with proven experience in supplying such equipment.





## 7. FUNDING

Services covered by this Call for Tenders shall be funded by the Budget of the Port Authority of Kribi, 2025, 2026 and 2027 FYs.

## 8. SUBMISSION MODE

The submission mode chosen for this Call for Tenders is offline mode.

## 9. BID BOND

Bids must be accompanied by a bid bond issued by a financial institution approved by the Minister in charge of finance to issue bid bonds for public contracts (see Document 15 in the Tender File) and amounting to five hundred thousand (500,000) CFAF to be automatically released no later than 30 days after the expiry of the validity of the tenders. Failure to provide a bid bond issued by a first-rate banking or financial institution approved by the Minister in charge of finance to issue bid bonds for public contracts, shall result in the outright rejection of the bid. A bid bond provided that has no relation with the Call for Tenders shall be considered as a failure to provide such bid bond.

A bid bond is deemed non-compliant:

- Which does not specify all the parties to the consortium, if applicable;
- Whose guaranteed amount is below the threshold required by the RPAO;
- Which involves a material error of such a nature as to call into question the expected legal effects.

The stamped bid bond must be accompanied by a consignment receipt issued by the Caisse des Dépôts et Consignations (CDEC)

## 10. CONSULTATION OF THE TENDER FILE

The hard copy of the Tender File can be consulted free of charge during opening hours in the services of the Project Owner or Deputy Project Owner at the PAK Public Contracts Division, on the ground floor of the PAK 2-storey building in Kribi, tel.: (237) 222 46 21 00, P.O.Box: 203 Kribi, email: [contact@pak.cm](mailto:contact@pak.cm) or [cipm@pak.cm](mailto:cipm@pak.cm), upon publication of this Call for Tenders.

## 11. ACQUISITION OF THE TENDER FILE

The hard copy of the Tender File can be collected during opening hours at the PAK Public Contracts Division, on the ground floor of the PAK 2-storey building next to MEAO Building in Kribi, tel.: (237) 222 46 21 00 Fax: (237) 222 46 21 04, P.O.Box: 203 Kribi, email: [contact@pak.cm](mailto:contact@pak.cm) or [cipm@pak.cm](mailto:cipm@pak.cm), upon publication of this Call for Tenders and presentation of a deposit receipt of a non-refundable amount of fifty





thousand (50,000) CFAF in the special account CAS-ARMP No.33598860001 94 opened in this regard at BICEC.

A copy of the receipt will be submitted when submitting bids at the PAK Public Contracts Division.

## 12. SUBMISSION OF BIDS

Each bid drafted in French or English in seven (7) copies among which one (1) original and six (6) copies marked as such must be received in hard copies no later than on **15 AVR 2025** at 12 p.m. prompt, local time at the following address:

*PAK Public Contracts Division, ground floor of the PAK 2-storey building next to MEAO Building, Tel.: (237) 222 46 21 00 Fax: (237) 222 46 21 04, P.O.Box: 203 Kribi, e-mail: contact@pak.cm.*

In addition, the information in the financial file (price sub-details, unit price list, cost estimate) will be provided on a USB key during the bid-opening session.

Each bid shall bear the following mention:

"INTERNATIONAL OPEN CALL FOR TENDERS No. **004**/AOIO/PAK/CIPM/2025 OF **27 F.E.V. 2025** TO SUPPLY PERSONAL PROTECTIVE EQUIPMENT.

"TO BE OPENED ONLY DURING THE BID-OPENING SESSION".

## 13. ADMISSIBILITY OF BIDS

Administrative documents, the technical file and the financial file must be placed in separate envelopes and submitted in a sealed envelope.

The Project Owner shall declare the following inadmissible:

- Envelopes bearing details of the bidders' identity;
- Bids received after the deadline for submission (date and time);
- Envelopes that do not comply with the principle of separation of administrative, technical and financial files;
- Envelopes that are not compliant with the submission mode (*as the submission mode is offline, all bids that are not submitted in hard copies under the terms specified in this Call for Tenders shall be declared inadmissible*);
- Bids that do not specify the Call for Tenders;
- Failure to comply with the number of copies indicated in the Special Rules of the Call for Tenders or bid submitted only in copies.

Any bid deemed incomplete as per the requirements of the Tender File shall be declared inadmissible, namely for the lack of a bid bond issued by a first-rate banking or financial institution approved by the Minister in charge of finance to issue bid bonds for public contracts or for failure to comply with the templates specified in the Tender





File, shall result in the outright rejection of the bid. A bid bond provided that has no relation with the Call for Tenders shall be considered as a failure to provide such bid bond.

However, an administrative document, including the bid deposit, produced or delivered on the spot during the opening session of the bids is admissible

#### 14. OPENING OF BIDS

The opening of bids shall take place on ~~15 AVR 2025~~ at 1 p.m. prompt by the Internal Procurement Committee of the Port Authority of Kribi in the Conference Room of the PAK 2-storey building next to MEAO building in Kribi.

Bidders or their duly mandated representatives shall attend this opening session. Such representatives must be one person per bidder even in the event the bidder is a consortium.

Under penalty of rejection, administrative documents required must be provided in originals or certified copies signed by the issuing institution or the competent administrative authority in accordance with the provisions of the Specific Rules of the Call for Tenders. They must have been issued less than three (3) months before the original date of submission of bids or after the signing date of the Call for Tenders.

Any bid whose administrative file including the bid bond is deemed incomplete after the 48h deadline provided by the Committee shall be declared inadmissible.

#### 15. EVALUATION CRITERIA

##### A. *Eliminatory criteria*

- 1) Insufficient number of copies (less than 7 copies)
- 2) Administrative file
  - Absence of an administrative document when opening the bid;
  - Non-compliance of an administrative file 48 hour after the bid-opening session ;
  - False statement, fraudulent manoeuvre or forged document.
- 3) Technical file
  - No catalogue brochure, drawing or technical data sheet produced by the manufacturer;
  - In the event that the tenderer is not a manufacturer, absence of the supplier's approval or authorisation issued by the manufacturer or no supplier's approval or authorisation issued by a dealer approved by the manufacturer accompanied by the dealer's approval;
  - In the event that the tenderer is itself a manufacturer, absence of an authorisation or proof of carrying out its activity;







- Non-compliance with 80% of the technical specifications for supplies;
- Failure to meet 4 out of 5 essential criteria;
- No Integrity Charter initialled on each page, stamped, dated and signed;
- No declaration of commitment to comply with the social and environmental clauses initialled on each page, stamped, dated and signed;
- No declaration of commitment to pay customs clearance costs and all transport-related charges;
- No Supply Description (SD) initialled on all pages, stamped, dated and signed;
- No Specific Administrative Specifications (CCAP) initialled on each page, stamped, dated and signed;
- False statement, fraudulent manoeuvre or forged document.

#### 4) Financial file

- No quantified unit price;
- No sub-details on quantified unit prices;
- False statement, fraudulent manoeuvre or forged document.

#### B. *Key criteria*

No.	Evaluation criteria	Result
1	Bid presentation	Yes/No
2	Bidder's reference	Yes/No
3	Delivery schedule and timescale	Yes/No
4	Financing capacity	Yes/No
5	Customer care	Yes/No

#### 16. AWARD

The contract shall be awarded to the bid meeting all the technical and financial requirements and evaluated as the most competitive bid.

#### 17. VALIDITY OF BIDS

Bidders shall be bound by their tenders for ninety (90) days with effect from the tender submission deadline.





## 18. ADDITIONAL INFORMATION

Additional information shall be obtained during working hours at the following address:

Public Contracts Division, ground floor of the PAK 2-storey building next MEAO Building, Tel.: (237) 222 46 21 00 Fax: (237) 222 46 21 04, P.O.Box: 203 Kribi, e-mail: [contact@pak.cm](mailto:contact@pak.cm).

## 19. FIGHT AGAINST CORRUPTION AND MALPRACTICES

To report any corrupt practices, facts or acts, kindly contact the PAK Anti-Corruption Unit, the PAK Procurement Authority (Board of Directors), the ARMP or the Project Owner.

Kribi, **21 FEB 2025**

THE GENERAL MANAGER OF THE PORT AUTHORITY OF KRIBI  
PROJECT AUTHORITY

**Copy to:**

- PCA/PAK
- DG/ARMP
- PCIPM/PAK
- CHRONO
- RECORDS
- BILLBOARD.



*Patrice Melom*

