



PORT AUTONOME DE KRIBI

PORT AUTHORITY OF KRIBI

CALL FOR TENDERS No 003/AONO/PAK/CIPM/2025 OF 21 FEV 2025 TO RECRUIT A FIRM TO CARRY OUT THE CONSTRUCTION OF A ONE-STOREY BUILDING FOR RESIDENTIAL AND OFFICE USE AS A WATCH CENTRE FOR THE PILOTS OF THE PORT AUTHORITY OF KRIBI.

FUNDING: Budget of the Port Authority of Kribi. 2025, 2026 and 2027 FYs.

1. PURPOSE OF THE CALL FOR TENDERS

The General Manager of the Port Authority of Kribi, Project Owner, hereby launches a Call for Tenders to recruit a firm to carry out the construction of a one-storey building for residential and office use as a watch centre for the pilots of the Port Authority of Kribi.

2. NATURE OF WORKS

Services covered by this Call for Tenders shall consist of the following:

- Building foundations
- Elevation and paving of the ground floor and first floor for the building;
- Roofing for the watch building;
- Coatings and plasters for the building;
- Wood, aluminium and metal joinery for the building;
- Heavy current electricity for the building;
- Plumbing and sanitary fittings for the building;
- Paint for the restaurant and toilet block.

Details on services are provided in the Specific Technical Specifications (CCTP).

3. ALLOTMENT

This Call for Tenders shall not be divided.

4. PROVISIONAL COST

The provisional cost after prior studies is **ninety-four million six hundred and twenty-three thousand one hundred and ninety-seven (94,623,197) CFAF all tax inclusive.**





5. PROVISIONAL EXECUTION TIME

The maximum deadline provided for by the Project Owner to carry out the services covered by this Call for Tenders shall be **twelve (12) months**. This period shall run from the date of notification of the service order to start work.

6. PARTICIPATION AND ORIGIN

This Call for Tenders is open to companies incorporated under Cameroonian law and specialized similar works.

7. FUNDING

Services covered by this Call for Tenders shall be funded by the Budget of the Port Authority of Kribi, **2025, 2026 and 2027 FYs**.

8. SUBMISSION MODE

The submission mode chosen for this Call for Tenders is offline mode.

9. BID BOND

Bids must be accompanied by a bid bond issued by a financial institution approved by the Minister in charge of finance to issue bid bonds for public contracts (see Document 15 in the Tender File) and amounting to **one million five hundred thousand (1,500,000) CFAF** to be automatically released no later than 30 days after the expiry of the validity of the tenders. Failure to provide a bid bond issued by a first-rate banking or financial institution approved by the Minister in charge of finance to issue bid bonds for public contracts, shall result in the outright rejection of the bid. A bid bond provided that has no relation with the Call for Tenders shall be considered as a failure to provide such bid bond.

A bid bond is deemed non-compliant:

- Which does not specify all the parties to the consortium, if applicable;
- Whose guaranteed amount is below the threshold required by the RPAO;
- Which involves a material error of such a nature as to call into question the expected legal effects.

The stamped bid bond must be accompanied by a consignment receipt issued by the Caisse des Dépôts et Consignations (CDEC).

10. CONSULTATION OF THE TENDER FILE

The hard copy of the Tender File can be consulted free of charge during opening hours at the PAK Public Contracts Division, on the ground floor of the PAK 2-storey building in Kribi, tel.: (237) 222 46 21 00, Fax : (237) 222 46 21 04, P.O.Box: 203 Kribi, email: contact@pak.cm, upon publication of this Call for Tenders.





11. ACQUISITION OF THE TENDER FILE

The Tender File can be collected during opening hours at the PAK Public Contracts Division, on the ground floor of the PAK 2-storey building next to MEAO Building in Kribi, tel.: (237) 222 46 21 00 Fax: (237) 222 46 21 04, P.O.Box: 203 Kribi, email: contact@pak.cm, upon publication of this Call for Tenders and presentation of a deposit receipt of a non-refundable amount of **one hundred thousand (100,000) CFAF** in the special account CAS-ARMP No.33598860001 94 opened in this regard at BICEC.

12. SITE VISIT AND PRE-BID MEETING

The site visit will take place on 11 MARS 2025 at 7 0 prompt.

The meeting point will be at the PAK 2-storey building located next to MEAO Building at 0 9 prompt. Each bidder shall provide its team with vehicles to go to the various works sites. In accordance with the provisions of the General Rules of the Call for Tenders, each bidder shall incur the fees required for the effective participation of their teams in the various visits.

Each bidder will be issued with a site visit certificate by the deputy Project Owner's representative at the end of the above-mentioned visit.

The pre-bid meeting shall take place on 11 MARS 2025 at 2 prompt in the conference room of the PAK 2-storey building located next to MEAO Building.

Only bidders that attended site visits shall be authorised to attend the pre-bid meeting.

13. SUBMISSION OF BIDS

Each bid drafted in French or English in seven (7) copies among which one (1) original and six (6) copies marked as such must be received in hard copies no later than on 25 MARS 2025 at 12 p.m. prompt, local time at the following address:

PAK Public Contracts Division, ground floor of the PAK 2-storey building next to MEAO Building, Tel.: (237) 222 46 21 00 Fax: (237) 222 46 21 04, P.O.Box: 203 Kribi, e-mail: contact@pak.cm.

In addition, the information in the financial file (price sub-details, unit price list, cost estimate) will be provided on a USB key during the bid-opening session.

Each bid shall bear the following mention:

"CALL FOR TENDERS No 0 0 3/AONO/PAK/CIPM/2025 OF 21 FEV 2025 TO RECRUIT A FIRM TO CARRY OUT THE CONSTRUCTION OF A ONE-STOREY BUILDING FOR RESIDENTIAL AND OFFICE USE AS A WATCH CENTRE FOR THE PILOTS OF THE PORT AUTHORITY OF KRIBI.

TO BE OPENED ONLY DURING THE BID-OPENING SESSION".





14. ADMISSIBILITY OF BIDS

Administrative documents, the technical file and the financial file must be placed in separate envelopes and submitted in a sealed envelope.

The Project Owner shall declare the following inadmissible:

- Envelopes bearing details of the bidders' identity;
- Bids received after the deadline for submission (date and time);
- Envelopes that do not comply with the principle of separation of administrative, technical and financial files;
- Envelopes that are not compliant with the submission mode (*as the submission mode is offline, all bids that are not submitted in hard copies under the terms specified in this Call for Tenders shall be declared inadmissible*);
- Bids that do not specify the Call for Tenders;
- Failure to comply with the number of copies indicated in the Special Rules of the Call for Tenders or bid submitted only in copies.

Any bid deemed incomplete as per the requirements of the Tender File shall be declared inadmissible, namely for the lack of a bid bond issued by a first-rate banking or financial institution approved by the Minister in charge of finance to issue bid bonds for public contracts or for failure to comply with the templates specified in the Tender File, shall result in the outright rejection of the bid. A bid bond provided that has no relation with the Call for Tenders shall be considered as a failure to provide such bid bond.

However, an administrative document, including the bid deposit, produced or delivered on the spot during the opening session of the bids is admissible.

15. OPENING OF BIDS

The opening of bids shall take place on ~~25 MARS 2025~~ at 1 p.m. prompt by the Internal Procurement Committee of the Port Authority of Kribi in the Conference Room of the PAK 2-storey building next to MEAO building in Kribi.

Bidders or their duly mandated representatives shall attend this opening session. Such representatives must be one person per bidder even in the event the bidder is a consortium.

Under penalty of rejection, administrative documents required must be provided in originals or certified copies signed by the issuing institution or the competent administrative authority in accordance with the provisions of the Specific Rules of the Call for Tenders. They must have been issued less than three (3) months before the original date of submission of bids or after the signing date of the Call for Tenders.

Any bid whose administrative file including the bid bond is deemed incomplete after the 48h deadline provided by the Committee shall be declared inadmissible.





16. EVALUATION CRITERIA

A. **Eliminatory criteria**

1) **Insufficient number of copies (less than 7 copies)**

2) **Administrative file**

- Absence of an administrative document when opening the bid;
- Non-compliance of an administrative file 48 hour after the bid-opening session ;
- False statement, fraudulent manoeuvre or forged document;

3) **Technical file**

- Failure to meet 4 out of 5 essential criteria;
- No Integrity Charter initialled on each page, stamped, dated and signed;
- No declaration of commitment to comply with the social and environmental clauses initialled on each page, stamped, dated and signed;
- No Specific Technical Specifications (CTTP) initialled on each page, stamped, dated and signed;
- No Specific Administrative Specifications (CCAP) initialled on each page, stamped, dated and signed;
- False statement, fraudulent manoeuvre or forged document;

4) **Financial file**

- No quantified unit price;
- No sub-details on quantified unit prices;
- False statement, fraudulent manoeuvre or forged document.

B. **Key criteria**

No.	Evaluation criteria	Remark	
		Yes	No
1	Bid presentation		
2	Methodology and scheduling		
3	Staff experience and qualification		
4	Equipment and machinery		
5	Bidder's references		
Technical file total evaluation score			

17. AWARD

The Project Owner shall award the contract to the bidder with the bid that meets the required technical and financial qualification criteria and is evaluated as the most competitive bid including any discounts offered.





18. VALIDITY OF BIDS

Bidders shall be bound by their tenders for ninety (90) days with effect from the tender submission deadline.

19. ADDITIONAL INFORMATION

Additional information shall be obtained during working hours at the following address:

Public Contracts Division, ground floor of the PAK 2-storey building next MEAO Building, Tel.: (237) 222 46 21 00 Fax: (237) 222 46 21 04, P.O.Box: 203 Kribi, e-mail: contact@pak.cm.

20. FIGHT AGAINST CORRUPTION AND MALPRACTICES

To report any corrupt practices, facts or acts, kindly contact the PAK Anti-Corruption Unit, the PAK Procurement Authority (Board of Directors), the ARMP or the Project Owner.

Kribi, **21 FEV 2025**

**THE GENERAL MANAGER OF THE PORT AUTHORITY OF KRIBI
PROJECT AUTHORITY**

Copy to:

- PCA/PAK
- DG/ARMP
- PCIPM/PAK
- CHRONO
- RECORDS
- BILLBOARD.



Patrice Melom

